



**Required death certificate information**

It's very important to complete the Death Certificate accurately and completely to avoid delays and additional charges. You will need the following information about the deceased:

- Date of birth
- Social Security Number (state-issued card, if available)
- Mother's maiden name
- Father's name
- Last school grade completed
- Current legal address
- Occupation – job that they worked in the most during their life

**Copy of any pre-existing arrangements**

Many families have pre-paid for funeral arrangements. If applicable, please bring any and all documents with you.

**All necessary insurance paperwork**

Frequently, families will use existing insurance policies to pay for the funeral and/or cremation services. Please bring all insurance policies you think might be valid so that we can confirm if they are usable. Walton's Funeral Home processes insurance paperwork at no cost to you.

**Military discharge papers**

Honorably discharged veterans are entitled to benefits including a flag, government-issued grave marker and military honors, if so desired. Please bring a copy of the Military Discharge and Service Record (Form DD 214). If you are not able to locate a copy of the paperwork, we can attempt to locate it for you.

**Cemetery property information**

If you currently own property in a cemetery, please bring in any available information so we can contact the cemetery on your behalf.

**Names and correct information to be mentioned in the obituary**

Write down and verify the spelling of everyone's names you would like included in the obituary. If desired, obituary information may be emailed prior to meeting.

**☐ Clothing and personal items**

Clothing choices for your loved one are a highly personalized decision. Please bring whatever clothing and personal items you feel are appropriate. Don't feel compelled to bring formal wear if that isn't representative of your loved one. Hawaiian shirts are completely appropriate during this time. Other accessories such as shoes, socks, and undergarments are optional. Dentures and/or glasses are appropriate especially for viewings, and remember those personal touches like a hat, favorite scarf, and, of course, any personal keepsakes like photographs or mementos.

**☐ Recent photographs depicting preferred hair and makeup styles**

Our highly trained staff wants to make sure your loved one looks his/her finest. Please bring photographs depicting your loved one's hairstyle, makeup and/or facial hair style for our stylists to evaluate. Photos may be emailed, and all paper photographs submitted will be promptly returned.

**☐ Payment**

We do not want our services to be a financial burden for you and your family. Funerals are typically sudden, and we are sensitive to this. We accept cash, personal check and major credit cards

**Additional Information:**